

ABSTRACT OF THE DISCLOSURESub
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5 The invention provides a hub document preparation method which facilitates collection of a plurality of external files and attachment files to be included in a structured document of a hub document format to allow a hub document to be prepared readily to reduce the burden to a document preparing person and augment the operation efficiency. In the hub document preparation method, an original document storage area and a structured document storage area are set in advance, and each time one of a plurality of non-structured documents to be included in a hub document format structured document is prepared or edited, the non-structured document is stored into the original document storage area. Then, non-structured documents stored in the original document storage area are converted into structured documents, and the structured documents are stored into the structured document storage area. Thereafter, document names of the plurality of structured documents stored in the structured document storage area are acquired, and entity declarations for referring to entities of the structured documents are prepared, whereafter a hub document is prepared based on the entity declarations regarding the structured documents.

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